

JOB DESCRIPTION

Senior Support Worker

Role Summary: the Senior Support Worker will support the House Coordinator and the other Co-Workers in the House in the daily running of the House and the Care of the Students. This involves direct care of the students in the house, replacing co-workers during absences, cooking and domestic chores, accompanying students to appointments and on outings, and generally working as a member of the House Team.

Summary of Main Responsibilities: *the Senior Support Worker will...*

- Promote the welfare and safeguard the well-being of the students in the house at all times while endeavouring to help students achieve greater independence according to their individual Personal Development Plans.
- Communicate openly and effectively with colleagues and work collaboratively and constructively with all members of the House Team.
- Assist the House Coordinator and Co-Workers in the house to establish and maintain a warm, welcoming social atmosphere and a clean, tidy therapeutic environment in the house, whilst setting an example for the student of appropriate adult behaviour.
- Represent the best interests of the students and of Beannachar in all interactions with other members of staff, with parents and authorities, and others outwith Beannachar.
- Maintain records as required and contribute effectively to students on-going assessments.
- Work in a flexible way with regard to the priorities of the house and the needs of the students.
- Work at all times in accordance with Beannachar policies and procedure with particular attention paid to Health and Safety, the Protection of Vulnerable Adults, and Fire Safety policies.

Indicative Task Summary: *the Senior Support Worker will...*

- Prepare wholesome, balanced meals for the house community, using fresh and organic produce as much as possible, including produce directly grown at Beannachar.

- Escort students and be responsible for their welfare and well-being during off-site visits including ad hoc outing for appointments etc., regular weekly outings (gym, swimming, trips to town etc.) and monthly outings (disco, house outing etc.).
- Drive students as and when required to medical and dental appointments or work placements outwith Beannachar.
- Following routines set out in the students' Personal Support Schedules, assist the students to get up and ready in the morning and to settle in the evening as and when required (e.g. as cover for days off or illness etc.)
- Administer medicines in accordance with Beannachar's Medicines Administration Policy and under the guidance of the House Coordinator.
- Attend any and all meals required with the house community.
- Attend any and all trainings as required to fulfil the role of Senior Support Worker.
- Perform any other tasks or duties which may be required from time to time in order to fulfil the role of Senior Support Worker and further the objectives of Beannachar Camphill Community.

Statement of Accountability:

The Senior Support Worker reports directly to the House Coordinator and is not responsible for any other members of staff.